# Washington SFI Implementation Committee (SIC) Meeting Highlights FINAL
June 21, 2017

<table>
<thead>
<tr>
<th>NAME</th>
<th>COMPANY</th>
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<tr>
<td>Dan Thomas</td>
<td>American Forest Management</td>
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<tr>
<td>Mike Jackson</td>
<td>Association of Consulting Foresters</td>
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<td>Rick Hanson</td>
<td>Boise Cascade</td>
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<td>John Dick</td>
<td>Boise Paper, PCA</td>
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<td>Tom Shorey</td>
<td>Fruit Growers’ Supply</td>
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<td>Chad Aller</td>
<td>Georgia Pacific</td>
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<td>Jenny Knoth</td>
<td>Green Crow</td>
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<td>Robert Marr</td>
<td>Green Diamond</td>
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<td>Alan Kycek</td>
<td>Hampton Resources</td>
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<td>Heather Druffel</td>
<td>Hancock</td>
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<td>Cathy Troupe</td>
<td>KapStone Kraft Paper</td>
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<td>Chad McElvany</td>
<td>Molpus</td>
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<td>Mike Sly</td>
<td>Murphy Company</td>
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<td>Jay Simmons</td>
<td>NORPAC</td>
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<td>Adrian Miller</td>
<td>Olympic Resource Management</td>
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<td>Claudine Reynolds</td>
<td>Port Blakely Tree Farms</td>
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<td>Jennifer Gallant</td>
<td>Port Townsend Paper</td>
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<td>Scott Grigg</td>
<td>Rayonier, USFR</td>
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<td>Lisa Perry</td>
<td>Sierra Pacific</td>
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<td>David Brummer</td>
<td>Stimson Lumber</td>
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<td>Jerry Bonagofsky</td>
<td>Washington Contract Loggers’ Association</td>
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<td>Doug Kennedy</td>
<td>WA Department of Natural Resources</td>
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<td>Hannah Yourd</td>
<td>WA Department of Natural Resources</td>
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<td>Childers Adams</td>
<td>WestRock</td>
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<td>Amanda Brooks</td>
<td>Weyerhaeuser</td>
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The meeting was called to order by David Brummer, Stimson, at 9:15 AM. Committee members acknowledged receipt of the pre-meeting materials including the agenda distributed via email from Doug Kennedy June 19, 2017.

1. **Anti-trust Reminder**
The group was reminded of the anti-trust agreement and participants were asked to excuse themselves if needed (Attachment 1).

2. **Introductions and Certification Updates from SIC Participants**
Participants introduced themselves. Some participants updated the group on recent certification activities:

- WA DNR – surveillance audit 2 just finished, 3 OFIs found (bough sales contract, rutting, outdated contact info on SIC IPP document)
- Stimson, July recertification audit coming up; auditor has new approach to documentation audit: doing one full day on their own looking over documents
- Hancock, audit scheduled for later this summer
- Port Townsend Paper, recent audit, no findings
- Fruit Growers’ Supply, no updates
- Rayonier, surveillance audit 2 just finished no findings, one NP for logger certification training
- Green Diamond, May audit, one minor NC on spill protocol
- Green Crow, (WTFP liaison as well), recertification audit scheduled for later this summer
- Boise Cascade, surveillance audit earlier this summer, one OFI for operator’s unfamiliarity with SFI program, audit in NE Region scheduled for September of 2018
- Boise Paper, surveillance audit last week, 2 OFIs, out of date pamphlet and BMP compliance letters not sent to smaller purchasers
- Murphy Company, surveillance audit last March, no findings
- Port Blakely, surveillance audit last March found 2 OFIs, 2 NPs. No spill kit in the shop; on recently sprayed sites, signs should indicate safe reentry time. NPs had to do with applying WA BMPs in Oregon.
- AFM, audit this past April, no findings
- Weyerhaeuser, upcoming scope expansion audit to fold both Weyerhaeuser entities plus Plum Creek lands into one certificate
- WestRock, no updates
- Yakama Nation, surveillance audit for both Yakama Nation and Yakama Forest Products coming in September
- Georgia Pacific, audit scheduled for later this year
Hampton, audit in the fall found one NC for fuel nozzles not being properly stored
KapStone Kraft, Audit in May, QLP tracking process could be better (though not an NC or OFI), minor NC because audit hadn’t happened within a one-year timeframe, OFI for better breaking down expenses to SFI during annual audit
Sierra Pacific, no NCs and no OFIs during audit three weeks ago
Olympic Resource Management, no updates
NORPAC, no updates
Yakama Forest Products, upcoming audit in September
Molpus, no updates

3. Approval of the October 5, 2016 Meeting Highlights
A copy of the February 15, 2017 Highlights was distributed (Attachment 2). A motion was made to approve the highlights. The motion was seconded and approved.
   - Note: The final February 15 highlights have been posted on the WA SIC website at: http://www.wasfi.org/minutes/index.html.

4. Update: Vice chair position
   - With Terry Alexander’s departure, Amanda Brooks of Weyerhaeuser will serve as the SIC’s vice chair.

5. Update: Interstate QLP MOU
   - The final Interstate Qualified Logging Professional MOU between Idaho, Washington, Oregon, California, Montana, and the Central Rockies SICs was signed 6/2/2017. It is currently housed on the WA SIC website here.

6. Update: WA SIC Dues/Donation Structure
   - David Brummer raised a question about how much each member organization pays in dues to the SIC. The question came up when Murphy Company joined and David was unable to see a rationale for how much each member organization pays.
   - After some discussion, it seems most company representatives are comfortable with the current dues structure.

7. Update: WA SIC Partnership with UW School of Architecture
   - Heather Druffel discusses the University of Washington Sustainable Wood Architecture Studio. The SIC established a partnership with the school of architecture and a visiting professor from MIT.
   - The SIC donated $1,500 to the project which allowed students to build projects.
   - Heather recommends the SIC continue to provide support to the program to keep the project going. We could also do a better job providing Washington-produced goods. Other ideas include tours of timber harvest units, mills, etc. Those will cost extra money, but the SIC will probably not be able to donate more money next time. There will be opportunities for individual SIC members to provide materials.
   - Doug Kennedy has added Heather’s presentation to the front page of the SIC website under “What’s New”.
   - Doug Olney said that Yakama Forest Products would be willing to provide some lumber for the project next year.
   - David Brummer and several others from the WA SIC went. The regional meeting was well attended. Held at the new Weyerhaeuser HQ in Seattle.
   - Much of the discussion focused on on-product and off-product promotions and challenges faced by member organizations.
   - Some members have concerns about using the stamp because of negative perceptions among some end users.
   - Several other topics were discussed including chemical use, conversion, etc.

9. **SFI Role in LEED Certification (Jason Metnick, SFI)**
   - Jason’s presentation provided information on brand-level changes at SFI, including their addition of staff in communications and program participant relations.
   - The first part of the presentation is a discussion of how LEED works and how SFI-certified fiber products can be incorporated into LEED projects.
   - SFI has several promotional items on their website to help SFI members integrate LEED information into their marketing and sales programs.
   - Potential action items for the WA SIC:
     - Reach out to local chapters of AIA and USGBC (lunch-and-learn events)
     - Reach out to local architects and builders
     - Host tours for builders and architects to show how responsible forestry works
     - Local builders’ trade shows
     - Advertise in magazines

10. **Proposed Logger Training Curriculum (Jonessa Miner, Site Response)**
    - Jonessa was unavailable for the meeting.
    - Rick Hanson raises concern about maintaining the integrity of the qualified logger training program once there are multiple outlets for training. He does not believe the proposed curriculum from Site Response adequately addresses the DNR Forest Practices standards for an on-site supervisor.
    - David, Rick, and Jerry will have an off-line email conversation about the module as it exists and making sure it meets the OSS training standards.

11. **WA DNR Forest Practices Reporting (Brandon Austin, WA DNR Forest Practices)**
    - Brandon Austin presents the work DNR FP has done to provide compliance reporting to SIC members. NOIDs, NTCs, SWOs, etc. are all now available through a Secure Access Washington interface. It will be updated monthly.
    - Doug Kennedy will email out Brandon’s PowerPoint presentation to the group. (Sent 6/26/2017)

12. **Update: Scholarship Committee**
    - The SIC has awarded two scholarships of $1,000 each, one for a rising college freshman, one for a current college student who intends to study forestry.

13. **Outreach and Events**
    - **Outreach Opportunities**
      - WTFP will hold the Fall Forestry Seminar in Longview in September.
      - Exceptional logger form is on the SIC site. Applications are due by the end of the year.

    - **Upcoming Events**
Highlights

- WA SIC Meeting; June 21, 2017

Final – October 4, 2017

Meeting Information:

---------- The meeting was adjourned at 11:55 PM by David Brummer----------

Attachments to the June 21, 2017 WA SIC Agenda:
1. Antitrust reminder
2. February 15 WASIC meeting draft highlights
3. 2017 MOU for Interstate Recognition of QLPs
4. Draft Logger Training Curriculum

Unresolved items for October meeting:
1. Site Response will attend the October meeting to meet SIC members
2. Lisa Perry needs approval at the October meeting to continue the scholarship program
3. Approve operating budget for 2018