Date: June 21, 2007

From: Teresa Loo
To: Darrell Alvord, Paul Bailey, Steve Barnowe-Meyer, Morris Boles, Jerry Bonagofsky, Ted Carlson, Patti Case, Bob Dick, Jim Dickson, Duane Emmons, Greg Ettl, Chuck Gades, Kevin Godbout, John Gorman, Don Hanley, Tom Hanson, Pete Heide, Rick Helman, Brad Holt, Bill Howard, Michael Jackson, Jessica Josephs, Brian Kernohan, George Kirkmire, Chris Lipton, Bruce Livingston, Chris Lunde, Bill Mackelwich, Dave McEntee, Tom Nelson, Gretchen Nicholas, Dwight Opp, Terry Pelt, Bill Pickell, Ken Risenhoover, Nate Root, Lislie Sayers, Mike Shelby, Jim Short, Sherry Smith, Lee Spencer, Julie Stangell, Angela Stringer, Scott Swanson, Don Theoe, Ed Tolan, Farra Vargas, Monica Warren, Keith M. Wright

cc: Dennis Creel, Rick Dunning, Eric Fanelli, Jay Farrel, Gerry Fraser, Maureen Frisch, Mark Frisch, Patrick Hefferman, Lorin Hicks, Chris Jarmer, Bob Jirsa, Bill Mackelwich, Lisa Sayers, Mike Shelby, Jim Short, Sherry Smith, Lee Spencer, Angela Stringer, Scott Swanson, Don Theoe, Ed Tolan, Farra Vargas, Monica Warren, Keith M. Wright, Dennis Creel, Rick Dunning, Eric Fanelli, Jay Farrel, Gerry Fraser, Maureen Frisch, Mark Frisch, Patrick Hefferman, Lorin Hicks, Chris Jarmer, Bob Jirsa, Bill Mackelwich, Lisa Sayers, Mike Shelby, Jim Short, Sherry Smith, Lee Spencer, Angela Stringer, Scott Swanson, Don Theoe, Ed Tolan, Farra Vargas, Monica Warren, Keith M. Wright

Bold Print: In attendance at the June 13, 2007 WA SIC meeting.
**Introductions**
Several representatives from Washington Alder, Cascade Hardwood, Port Angeles Hardwood and Oregon Alder joined the meeting: Keith M. Wright, Jim Wood, Jason Thompson and Tom Layton.

**February 2007 Meeting Notes**
No corrections made to previous meeting notes.

**Updates on Participation Certification Activities**
- Pack Forest: surveillance audit pushed back until July
- Boise: Alabama and Louisiana scheduled for audits this year
- ORM: Surveillance audit scheduled this August on 24,000 acres
- Hancock: Surveillance audit scheduled for May 2008
- Weyerhaeuser: SFI and ISO 140001 audit scheduled for mid-July for WA & OR
- DNR: Surveillance audit this month for Cascade and South Puget Sound regions
- Stimson: Audit scheduled for this fall in Montana
- Rayonier: Completed surveillance audit early June
- Port Blakely: Completed surveillance audit in May
- Nippon: Preparing for certification
- Forest Capital Partners: will undergo scope extension audit this year.
- Rayonier: will undergo surveillance audit this summer.
- Washington Alder, etc.: certification assessment for 4 sites scheduled in July, certification audit scheduled for September 2007.

**Update on Species Accounts**
Little progress was made by the sub-group since last meeting to scope additional species accounts. There still is some interest within the SIC in exploring options for partnering with existing organizations and programs to work on additional species accounts.

**Action Item:** Bruce Livingston will check into potential opportunities to work with the Natural Heritage Program as well as other avenues available that would be helpful to the SIC to complete additional species accounts.

**Contractor Training**
Thanks to Brian Kernohan for incorporating suggested changes from the last SIC meeting into the contractor training recommendations.

Logger certification reciprocity between states was discussed at length at the SFI regional meeting in Spokane on June 12th (Brad Holt and Teresa Loo attended). Brad will be working with representatives from other western SICs to draft a reciprocity MOU.

**Action Item:** Steve Barnowe-Meyer will update the SFI PowerPoint presentation for the WCLA training workshops.
**Advertising / Public Relations**
The WA SIC advertising and public relations plan to target architects and builders has yet to be implemented. The WA SIC has budgeted for this plan which includes becoming an annual contributor to the AIA/WA and advertising in both the AIA – Seattle and BIAW monthly newsletters. SFI, Inc. will have a new print ad that will be available to SICs to use in July.

*Action Item: Julie Stangell will follow up with Patti Case to help implement the plan.*

**Western SIC Regional Meeting**
Teresa Loo and Brad Holt attended the Western SIC Regional Meeting that took place in Spokane on July 12th. The meeting was attended by representatives from WA, OR, ID, MT, CA and BC. The meeting included presentations by Jay Farrell on SFI, Inc. since becoming independent and the SFI in the marketplace. Other discussions centered on opportunities for collaboration between SICs and the SICs’ responsibilities to address logger training, landowner outreach and inconsistent practices. The meeting notes will be distributed to the SIC once they are available.

**2007 Budget Review**
The current budget as of May 31st was reviewed. We are currently under-budget for the year because not all of the budgeted items have been paid for yet (advertising, website, WCLA, etc.).

**Verifiable Auditing / Monitoring Program White Paper**
The original paper, signed by John Gorman and Lenny Young in 2004, has been in need of an update since the implementation of SFIS 2005-2009. Edits to the original document were sent to Lenny Young last year for his review and additional edits, however nothing has come back yet.

*Action Item: Lislie Sayers will get the paper updated and back to the SIC for review, approval and signature.*

**Other**
Mike Jackson brought up his concern that some non-SFI participant agencies may not be practicing best management practices when roadside spraying. Mike thought that John Gorman had made some progress on the issue in the past.

*Action Item: Teresa Loo will ask John Gorman for more detail on the work that he had done concerning the issue and follow up the SIC.*

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**Next Meeting – tentative date, time and location**

Wednesday, October 3, 2007
9:00 AM to Noon
Port Blakely Tree Farms in Tumwater