



Sustainable Forestry Initiative® Program

Washington SFI State Implementation Committee
 111 SW Fifth Ave., Suite 3850
 Portland, OR 97223
 503-200-2740

Washington SFI® Implementation Committee (SIC) Meeting Highlights: February 3, 2016

SIC MEETING ATTENDEES	
NAME	COMPANY
Chad Aller	Georgia Pacific
Jerry Bonagofsky	Washington Contract Loggers' Association
David Brummer	Stimson Lumber Company
Chris Childers	Ponderay Newsprint
John Dick	Boise Paper
Rick Hanson	Boise Cascade
Ryan Hinesley	Weyerhaeuser Columbia Timberlands
Doug Hooks	Washington Forest Protection Association
Eric Jacoby	Hampton Tree Farms
Bonnie Jones	Hampton Affiliates
Doug Kennedy	Washington Department of Natural Resources
Jenny Knoth	Green Crow Timberland Investment & Management Services
Chris Lunde	Port Blakely Tree Farms
JD Mann	Yakama Forest Products
Blake McMichael	Rayonier
Doug Meekins	Campbell Global
Adrian Miller	Olympic Resource Management
Peggy Norcutt	Port Townsend Paper
Lisa Perry	Sierra Pacific Industries
Mark Petruncio	Yakama Nation

SIC MEETING ATTENDEES	
NAME	COMPANY
Claudine Reynolds	Port Blakely Tree Farms
Jason Sappington	WestRock
Brian Saylor	Green Diamond Resource Company
Lee Spencer	Plum Creek Timber Company
Dan Thomas	American Forest Management
Kathy Troupe	KapStone Paper and Packaging
Heather Watson	Hancock Forest Management
Karen Weiss	Washington Forest Protection Association
Rob Vance	Pacific Fibre Products

The meeting was called to order by John Dick (Chair), Boise Paper, at 9:15 AM. Committee members acknowledged receipt of the pre-meeting materials including the agenda distributed via email February 1, 2015.

1. Anti-trust Reminder

The group was reminded of the anti-trust agreement and participants were asked to excuse themselves if needed (Attachment 1).

2. Introductions and Certification Updates from SIC Participants

Participants introduced themselves; some participants updated the group on recent certification activities:

- American Forest Management – Recertification audit scheduled for May
- Boise Cascade – Audits in Louisiana and northeast Oregon coming up
- Boise Paper – No new updates since October meeting
- Campbell Global – Upcoming audit in April, recertification audit scheduled for August
- Georgia Pacific – No new updates since October meeting
- Green Crow – No new updates since October meeting
- Green Diamond – Planning to have audit in May
- Hampton Affiliates – Upcoming certification audit
- Hancock Forest Management – No new updates since October meeting
- KapStone – Audit scheduled for the spring
- Olympic Resource Management – No new updates since October meeting
- Pacific Fibre Products – No new updates since October meeting
- Plum Creek – No new updates since October meeting
- Ponderay – Completed recertification audit in December
- Port Blakely – Recertification audit scheduled for April
- Port Townsend Paper – Audited in November, six OFIs
- Rayonier – No new updates since October meeting
- Sierra Pacific – CoC audit scheduled for February 22, certification audit scheduled for March

- Stimson – No new updates since October meeting
- WA Department of Natural Resources – Audit scheduled for June
- WestRock – No new updates since October meeting
- Weyerhaeuser Columbia Timberlands – No new updates since October meeting
- Yakama Nation and Yakama Forest Products – Audit scheduled for September

3. Nomination and Election of New Officers

Chair: Jenny Knoth, Green Crow (passed)

Vice Chair: David Brummer, Stimson (passed)

Treasurer: Jenny Knoth, Green Crow (Karen Weiss of WFPA agrees to continue to maintain the budget spreadsheet) (passed)

Secretary: Doug Kennedy, WA DNR (passed)

4. Approval of the October 14, 2015 Meeting Highlights

A copy of the October 14, 2015 Highlights was distributed (Attachment 4). A motion was made to approve the highlights with one amendment (Hancock had a surveillance audit in October, not a recertification audit). The motion was seconded and approved.

- *Note: The final October 14 highlights have been posted on the WA SIC website at:*
<http://www.wasfi.org/minutes/index.html>.

5. 2016 Budget (Attachment 5)

- Present New Budget/Discuss Upcoming Expenses
 - Karen Weiss circulated and explained the draft 2016 budget.
 - After a brief explanation of the budget, there were no initial questions on 2015 expenditures and revenues. She acknowledged in the previous meeting's notes that there was confusion among some organizations who believed they had paid dues but did not see that reflected in the 2015 budget. Karen explained that the dues reflected in the budget included all dues received by the SIC in 2015.
 - Karen asked the group to set a revenue target for 2016. Claudine Reynolds (Port Blakely) asked the group why we have maintained a ~\$15,000 budget carry-over from year to year. Karen responds that one advantage of such a carry-over is that it can be used to cover unexpected costs. There was some more discussion on this point, mostly to suggest we spend additional funds on marketing rather than simply hold onto it for the sake of maintaining a surplus.
 - Dan Thomas (AFM) explained that the 2016 FFA sponsorship can be removed from the budget. He contacted them, and they don't need the support this year.
- WA SIC Promotion Subcommittee Report
 - Bonnie Jones (Hampton) presented the outreach options spreadsheet she assembled with help from Heather Watson (Hancock) and Rob Vance (Pacific Fibre), together the WA SIC Promotion Subcommittee
 - There was a general consensus that, in terms of outreach and promotion, the WA SIC needs to reach beyond foresters and mills.
 - Lee Spencer (Plum Creek) volunteered to rework the ads we've used in the past for Big Game Hunting and the Fishing Regulation Pamphlet.
 - Claudine Reynolds recommended advertising with the Wildlife Society. They have broad advertising reach and are wildlife focused. They are also friendly toward the forestry industry and have been thoroughly vetted.

- Mark Petruncio (Yakama Nation) recommended maintaining the SIC’s advertisements in the Yakama Nation Review. Adrian Miller (ORM) agreed and recommended the SIC take better advantage of the Intertribal Timber Council Timber Notes publication; there is no fee associated, and someone could simply provide a write-up for publication.
- David Brummer recommended cutting the \$4000 contribution to Family Forest Field Day to \$1000 and move the \$3000 saved there to a line-item in the budget to expand advertising. Heather, Bonnie, and Kathy (KapStone) will form a subcommittee to determine how best to spend that money.
- A motion to take \$500 for “SFI Video Production” out of the 2016 budget passes.
- A motion, proposed by Jenny, to spend \$250 on a forester video program passes.
- 2016 Funding of American Institute of Architects Seattle
 - Jenny makes the argument that the WA SIC should maintain its AIA Seattle membership because it provides access to purchasers of green building materials. The group generally agrees with the caveat that the amount be reduced by \$500 to \$4000.
- 2016–2017 SIC Scholarship
 - Lisa Perry (Sierra Pacific) recommended the SIC continue to support a forestry scholarship. She puts out three options for the scholarship:
 1. Stay the course - \$1000 for forestry students (one problem with this model is that it has everyone from high school students to grad students competing against each other, which doesn’t seem fair)
 2. Limit the applicant pool to college students studying forestry
 3. Provide two scholarships of \$1000 each, one for Green River Community College forestry students (who aren’t currently eligible for federal financial aid and one to another college student studying forestry). This option passes.
- Vote to Approve/Reject/Amend Budget
 - Motion to approve the draft 2016 budget, with the changes listed above, passes.

6. Follow-Up Items from Last Meeting

- Memo of Understanding with ID, MT, and Central Rockies on Logger Training (Attachment 6)
 - The MOU should have had language in it that made it expire when the SFI Standard expired. It should also have language asking SICs to notify each other when training requirements change.
 - Jenny will work on updating the MOU. Chris Lunde (Port Blakely) will send Jenny language asking SICs to update one another whenever logging training program change.
 - Adrian Miller and Jerry Bonagofsky (WCLA) will look at the three member SICs’ training programs to find red flags and let the WA SIC know at the June SIC meeting.
- Rozol Discussion
 - Adrian Miller explained that most organizations have been able to handle this issue with their individual auditors Adrian and Claudine plan to strategize about how to handle this issue.
- Logger Recognition Program
 - Rick Hanson (Boise Cascade) proposed that SIC members nominate exceptional loggers and the SIC vote on the winner. That vote would happen at the February meeting each year, and the award(s) would be handed out before the June meeting.
 - The vote would be a simple majority vote, and there may be multiple winners. There is general concern that the discussions and votes could take up too much time at SIC meetings.

- Rick’s proposal passes. Rick will send a PDF of the nomination form to Doug Kennedy (WA DNR) to post on the website.

7. WA SIC Inconsistent Practices Process (Attachment 9)

- Peggy Norcutt (Port Townsend Paper) explained that PT Paper got an OFI at their last audit because the SIC’s inconsistent practices process doesn’t align with section 11 of the SFI Standard.
- Kathy and Adrian will work together to rework the IPP. They intend to look up Oregon’s IPP and report progress back to the group in June.

8. Updated MOU between WA SIC and SFI, Inc.

- Doug K. spoke with Amy Doty (SFI, Inc.) regarding the current MOU that exists between SFI, Inc. and SICs across the US and Canada. The MOU references the 2010–2014 SFI Standard. Since the release of the new standard, there has not been a new MOU issued. Amy Doty is working with others at SFI to produce either a new MOU or an addendum to the old MOU.

9. Outreach and Events

- Upcoming Events: Nothing specific
- Upcoming Outreach Opportunities: See budget discussion

Meeting Information:

- Next meeting: **June 22, 2016, 8:30AM–11:30AM**, Port Blakely Tree Farms, Tumwater, WA

----- **The meeting was adjourned at 11:30 AM.** -----

Attachments to the February 3, 2016 WA SIC Agenda:

1. Anti-Trust Reminder
2. WA SIC Rotation Schedule
3. WA SIC Bylaws
4. WA SIC Meeting Highlights, October 14, 2015
5. WA SIC Draft Budget
6. MOU Logger Training
7. Rozol Mountain Beaver Pellets Handout
8. DRAFT Exceptional Logger Nomination Form
9. SIC Inconsistent Practices Policy and Section 11 of SFI Standard

Unresolved items for June meeting:

1. MOU between WA SIC and SICs in ID, MT, and Central Rockies
2. WA SIC inconsistent practices process changes