

## **MEMORANDUM OF UNDERSTANDING (MOU)**

**between**

**Washington Forest Protection Association**

**and**

**Washington Sustainable Forestry Initiative® Implementation Committee**

This is an agreement between the Washington Forest Protection Association, hereafter "WFPA" and the Washington Sustainable Forestry Initiative (SFI) Implementation Committee, hereafter "WA SIC".

### **I. PURPOSE & SCOPE**

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to SIC's association with WFPA. In particular, this MOU is intended to:

- 1) Describe the administrative assistance to be provided by WFPA to WA SIC. This will help both organizations in their financial and logistical planning efforts and clarify the relationship between the two entities.
- 2) Recognize WFPA for their support to WA SIC.
- 3) Recognize that the WA SIC is independent of WFPA.

### **II. BACKGROUND**

WFPA is committed to advancing sustainable forestry in Washington State to provide forest products and environmental benefits for the public and encourage continued investments in the growing of forest crops by: 1) assuring the optimum protection of forest resources; 2) encouraging coordinated action by all forest landowners and operators at the state and local levels of government; and 3) achieving broad understanding and support of sound forest management.

It is the mission of the WA SIC to promote and foster an understanding of the Sustainable Forestry Initiative (SFI) program, and to promote sustainable forestry practices on all forestlands for the benefit of public and private stakeholders through targeted local actions involving public agencies, universities, local forestry associations, landowners, loggers, partnerships with conservation groups, and other community-based organizations.

WFPA and WA SIC, in recognition of their shared values, can assist each other in their objectives.

### **III. WFPA RESPONSIBILITIES**

WFPA shall undertake the following activities:

- 1) Provide accounting services for WA SIC to include:
  - i. Ensuring accurate and appropriate recording of revenues and expenses.
  - ii. Maintaining financial database.
  - iii. Check preparation and disbursement as directed by WA SIC chair.
  - iv. Preparation and delivery of deposits to bank.

